



CHARTER CHARITABLE FOUNDATION - GRANT APPLICATION

Name of Organization _____

Contact Person _____ Phone _____

Contact Email _____

Address _____

City _____ ST _____ Zip _____

Tax ID # _____

How did you hear about Charter Charitable Foundation?

Is your organization:

Not for Profit* IRC Section 501(c)3* Other* (please describe)

**Documentation must be submitted along with last fiscal year's audited financial statement.*

Has the organization received a grant or donation from Charter Charitable Foundation in the past ?

Yes* No

**If yes, provide a separate statement indicating date and amount of award and how the monies were used.*

Describe the activities of the organization including the location in which it operates.

Describe the management/staffing of the organization.

Detail the organization's income structure by percentage derived from private funding/government or other sources.

Percentage of income utilized for direct charitable purposes vs. organization's operations and administration.



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Describe the organization's fundraising activities.

[Empty text box for fundraising activities]

Describe the organization's specific need and proposed use of the grant.

[Empty text box for specific need and proposed use]

Requested Grant Amount. [Empty input box]

Please include the following information with your completed application:

- Two (2)-years audited financial statements or tax returns
- Sources of funding (including other contributors)
- The organization's total budget
- A list of officers and board of directors
- Evidence of non-profit status
- Most recent annual report
- Any recent public relations materials

Charter Charitable Foundation may require a progress report and a final report, to include an accounting of how grant funds were used, how your stated goals were met, and the evaluation tools used to measure your success.

The foundation reserves the right to restrict the grant funds for the purposes for which the grant was made, and to withhold and/or recover grant funds in case such funds are/or appear to be misused.

One application, with all materials requested, must be received three weeks prior to the charitable foundation meeting.

Please contact Foundation Director Bette Kapp, via email at: bette@CharterFoundation.org with any questions.

Mail completed application and supporting documentation to:

Charter Charitable Foundation
PO Box 245
Concord, NH 03302

Prepared by: _____

Title: _____

Signature: _____

Date: _____

email Address: _____

Phone #: _____